

How to access and earn free CE via the PDA Website

Hello fellow HADS members. Were you aware that as a HADS member, you have access to free CE and multiple member benefits via the PDA website? It's true, you do. Here is a guide to show you how to access and earn your member benefit free CE, much of which can fulfill your re-licensure CE requirements. It gets even better, do you have any team members needing CE for their re-licensure? If you do, you have an additional member benefit which allows you to sign up your team members (just not a PDA non-member dentist) to take any of these online courses for usually only \$25 per online course. There is also a listing for many in person CE courses as well, though many are not in the HADS area. Be sure to check on www.HADS.org to review the CE offerings of HADS to our members. Updates to HADS courses and events are made regularly.

To access your PDA/HADS member benefit of free online CE via the PDA website:

- 1) Make sure you can log into the PDA website as a PDA member. Www.PADental.org
If you are having challenges, and many initially do, there is a reset assist link around mid-page you can use or you can call the team at PDA for help 717-234-5941.
- 2) Once you are logged in, you will see your name on the top bar. Click on the "Continuing Education" tab on the top tab bar.
- 3) Then scroll down and click on the "Available CE courses" option.
- 4) The page that pops up has several areas. Look to the right side where it says "Self Study CE courses" and you should see many courses listed below that are inside individual boxes. There is a great video just above which will visually show you the process.
- 5) Click the course box of the course you want to take and then select "register yourself". It should show up as no cost tuition to you as a HADS member.
- 6) Now you need to navigate to your CE portal (can find by clicking the Continuing Education tab on the top bar) and scroll down to the "Access your online CE portal" box. Your registered course should be on the list. Now select the course you registered for and take the course. Once you have successfully completed the course, you can print a CE certificate for your records. The course completion will also be saved on the PDA site for you.
- 7) You can obtain nearly all the required CE for re-licensure this way for free as a member benefit. Awesome.
- 8) Information on how to sign up team members is on the site.
- 9) If you need any further assistance, just contact the great support team at PDA and they will be happy to assist you.

While you are on the PDA site, be sure to click on the “Membership: tab on the top tab bar. Also check out the member benefits and member services you can use, including the new PALMM benefit in which members get access to complimentary professional legal advice. Access these great benefits via the “Membership” top tab, then click the “Practice Management” box option, then scroll down to find the PALMM legal advice link. There is so much more for you; from new car discounts for Volvo and Mercedes, Credit card discount rates, Insurance savings for life, disability and more. Please take advantage of these many members’ benefits, doing so very often will save you more than the cost of your annual PDA dues.

Don’t forget to check out your personal page on the PDA member directory (under “Membership” tab) while on the PDA site. You can update your personal information, provide a link to your practice website and more. This is how other PDA and ADA members as well as the public will see you when they search for you, so you want to ensure you are presenting yourself to them in the manner in which you prefer. Thanks for reading this primer and I hope this assists you.

Respectfully submitted,

Dr. Dave Larson

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